

### **As soon as possible:**

- ~~Contact the Post Office for change of address
- ~~Reserve moving date with Changing Places
- ~~Start collecting cartons and paper if you will be packing your own items

### **Four weeks before your move:**

- ~~Begin decreasing frozen foods, groceries, and other stored items
- ~~START PACKING—if you're doing it yourself

### **Three weeks before your move:**

- ~~Call your insurance company for coverage changes
- ~~Have all records (school, medical, etc.) transferred or obtain a copy for yourself

### **Two weeks before your move:**

- ~~Arrange to have services at present address stopped (phone, garbage, newspapers, and utilities) and started at the new residence
- ~~Return any items that you may have borrowed from the neighbors, or retrieve any items that they have borrowed from you

### **One week before your move:**

- ~~Leave one closet empty to store items that need to be left behind or that go with you, **not** the movers.
- ~~Remove and pack pictures and wall hangings
- ~~Dispose of all flammables
- ~~Change address on bank accounts and drivers license

### **The day before the move:**

- ~~Disconnect all electrical systems
- ~~Finish packing personal items
- ~~Clean and air out stove, refrigerator, and freezer

### **Moving day:**

- ~~Winterize home (if necessary)
- ~~Dispose of garbage
- ~~Ensure that all cupboards and closets are empty
- ~~Clean house
- ~~Check setting on thermostat
- ~~Check all water faucets
- ~~Turn off lights (you may want to leave one light on a timer to turn on at night)
- ~~ Check to see that all doors and windows are locked
- ~~ Leave keys for interior doors that have locks
- ~~ Give the movers written directions to your new home once the truck is loaded and they are ready to leave